

# A. PEER REVIEW ASSESSMENT FORM



**Instructions:** The Reviewee should respond to each of the indicator questions. The Reviewer will use this form prior to and during the review for evaluation. \* \* This will be mailed with other written materials to the reviewers two weeks prior to the review. \* \*

**1. STANDARD #1: God-Centeredness** -- An excellent short term mission seeks first God’s glory and His kingdom, and is expressed through our:

**1.1 Purpose** -- Centering on God’s glory and His ends throughout our entire STM process

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
1.1.1 How does your STM program’s purpose statement demonstrate a focus on God’s glory, Christ’s mission to the world, and God-honoring partnerships?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.1.2 How is your STM program’s purpose statement consistent with your organization’s overall mission?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.1.3 How is your STM program’s purpose statement communicated to all participants (senders, goer-guests, host-receivers)?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.1.4 How do you ensure that each outreach aligns with your STM purpose statement?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**1. STANDARD #1: God-Centeredness** -- An excellent short term mission seeks first God’s glory and His kingdom, and is expressed through our:

**1.2 Lives** -- Sound biblical doctrine, persistent prayer, and godliness in all of our thoughts, words and deeds

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
1.2.1 Which biblical tenets of faith does your organization affirm?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.2.2 How does the STM program and each outreach encourage persistent individual and corporate prayer among all participants for all phases of the STM?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.2.3 How do you screen goer-guests based on the testimony of their lives?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
1.2.4 How do you assist and empower goer-guests to study Scripture and grow in their relationship with Christ?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**1. STANDARD #1: God-Centeredness** -- An excellent short term mission seeks first God’s glory and His kingdom, and is expressed through our:

**1.3 Methods** -- Wise, biblical and culturally appropriate methods which bear spiritual fruit

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
<p>1.3.1 What steps do you take to ensure your methods are grounded in the Word of God? Give examples of biblical principles such as</p> <ul style="list-style-type: none"> <li>• Reconciling the world to God through Christ</li> <li>• Exhibiting Christ’s love</li> <li>• Pursuing justice for the oppressed</li> <li>• Confronting prejudices and reconciling people to one another</li> </ul>		<p>___ exceeds expectations                      ___ meets general expectations                      ___ needs improvement                      ___ fails to meet expectations</p>
<p>1.3.2 What steps do you take to ensure cultural appropriateness in your methods?</p>		<p>___ exceeds expectations                      ___ meets general expectations                      ___ needs improvement                      ___ fails to meet expectations</p>
<p>1.3.3 How do you assess your methods to see if they are accomplishing your purposes?</p>		<p>___ exceeds expectations                      ___ meets general expectations                      ___ needs improvement                      ___ fails to meet expectations</p>

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**2. STANDARD #2: Empowering Partnerships** -- An excellent short-term mission establishes healthy, interdependent, on-going relationships between sending and receiving partners, and is expressed by:

## 2.1 Primary focus on intended receptors

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
2.1.1 How do you determine that each outreach's purpose is for the good of the intended receptors?		___ exceeds expectations ___ meets general expectations ___ needs improvement ___ fails to meet expectations
2.1.2 What long-term relationships exist between sending and receiving partners? How do you cultivate these?		___ exceeds expectations ___ meets general expectations ___ needs improvement ___ fails to meet expectations

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**2. STANDARD #2: Empowering Partnerships** -- An excellent short-term mission establishes healthy, interdependent, on-going relationships between sending and receiving partners, and is expressed by:

## 2.2 Plans which benefit all participants

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
<p>2.2.1 How do you include and seek the benefit of the following participants?</p> <ul style="list-style-type: none"> <li>• sending supporters</li> <li>• sending entities</li> <li>• goer-guest leaders</li> <li>• goer-guest followers</li> <li>• field facilitators</li> <li>• intended receptors</li> </ul>		<p>___ exceeds expectations                      ___ meets general expectations                      ___ needs improvement                      ___ fails to meet expectations</p>
<p>2.2.2 What evidence can you provide that your partnering relationships are empowering, healthy, and interdependent?</p>		<p>___ exceeds expectations                      ___ meets general expectations                      ___ needs improvement                      ___ fails to meet expectations</p>

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**2. STANDARD #2: Empowering Partnerships** -- An excellent short-term mission establishes healthy, interdependent, on-going relationships between sending and receiving partners, and is expressed by:

### 2.3 Mutual trust and accountability

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
2.3.1 How do you provide full disclosure of conflicts of interest and/or hidden agendas?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
2.3.2 How do you promote timely communication among all participants?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
2.3.3 In pre- and on-field phases, how do you provide opportunity for all participants to evaluate the working relationship redemptively?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**3. STANDARD #3: Mutual Design** -- An excellent short-term mission collaboratively plans each specific outreach for the benefit of all participants, and is expressed by:

## 3.1 On-field methods and activities aligned to long-term strategies of the partnership

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
3.1.1 How do your STM goals/plans align with the host receivers' long-term strategies?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
3.1.2 Are host receivers aware of your STM program's values and goals? Have they agreed to support them?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
3.1.3 With whom and how do you communicate the long-term host receiver goals?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
3.1.4 How do you mutually design and regularly review ministry methods and activities with goer-guests and host receivers?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**3. STANDARD #3: Mutual Design** -- An excellent short-term mission collaboratively plans each specific outreach for the benefit of all participants, and is expressed by:

### 3.2 Goer-guests' ability to implement their part of the plan

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
3.2.1 How do you ensure goer-guests are selected with the outreach plan/methods in mind?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
3.2.2 How does your training equip goer-guests in skill competencies to implement their part of the plan?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
3.2.3 How does your training prepare goer-guests to humbly serve, seek unity, submit to field facilitators, and follow conduct guidelines?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**3. STANDARD #3: Mutual Design** -- An excellent short-term mission collaboratively plans each specific outreach for the benefit of all participants, and is expressed by:

### 3.3 Host receivers' ability to implement their part of the plan

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
3.3.1 How do you determine host receivers' ability to implement the outreach plan?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**4. STANDARD #4: Comprehensive Administration** -- An excellent short-term mission exhibits integrity through reliable set-up and thorough administration for all participants, and is expressed by:

## 4.1 Truthfulness in promotion, finances, and reporting results

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
4.1.1 How do your promotional materials accurately communicate your organization’s vision, outreach plans, and the application process, and positively represent the host culture?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.1.2 What financial controls and policies do you have in place? How are they communicated?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.1.3 What plan do you have for reporting to all participants after the outreach (i.e. testimonies, activities, and finances)?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**4. STANDARD #4: Comprehensive Administration** -- An excellent short-term mission exhibits integrity through reliable set-up and thorough administration for all participants, and is expressed by:

## 4.2 Appropriate risk management

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
4.2.1 What policies and procedures do you have in place for insurance, immunizations, medical emergencies, security, evacuation, kidnapping/ransom, terrorism, political instability, misconduct, grievances, conflict resolution, etc.?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.2.2 How do you determine risk factors for each specific outreach?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.2.3 How do you ensure participants are informed of risks, receive safety orientation, and are trained in crisis management before and during the outreach?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.2.4 What crisis management and communication procedures are in place in the event of a crisis?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**4. STANDARD #4: Comprehensive Administration** -- An excellent short-term mission exhibits integrity through reliable set-up and thorough administration for all participants, and is expressed by:

## 4.3 Quality program delivery and support logistics

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
4.3.1 How do you ensure timely support logistics (can you get things done on time)?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.3.2 How do you ensure you can handle the quantity of details/people/teams, etc.?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.3.3 How do you ensure support logistics optimize ministry effectiveness, health and safety?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
4.3.4 Give an example of an adaptation you made to changing circumstances with sensitivity to the Spirit.		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**5. STANDARD #5: Qualified Leadership** -- An excellent short-term mission screens, trains, and develops capable leadership for all participants, and is expressed by:

## 5.1 Character--spiritually mature servant leadership

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
5.1.1 How do you assess personal character (i.e. wisdom, discernment, flexibility, sensitivity, spiritual giftedness, responsiveness to authority) as you recruit leaders?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
5.1.2 How do you help leaders develop in character?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**5. STANDARD #5: Qualified Leadership** -- An excellent short-term mission screens, trains, and develops capable leadership for all participants, and is expressed by:

## 5.2 Skills--prepared, competent, organized and accountable leadership

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
5.2.1 How do you assess personal skills and competencies (i.e. cross-cultural leadership, organizational ability, accountability, communication skills) as you recruit leaders?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
5.2.2 How do you train and develop skill competencies in leaders?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**5. STANDARD #5: Qualified Leadership** -- An excellent short-term mission screens, trains, and develops capable leadership for all participants, and is expressed by:

## 5.3 Values--empowering and equipping leadership

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
5.3.1 How do you determine a potential leader's philosophy and style of leadership?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
5.3.2 How do you train and develop leaders to empower and equip others?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**6. STANDARD #6: Appropriate Training** -- An excellent short-term mission prepares and equips all participants for the mutually designed outreach, and is expressed by:

## 6.1 Biblical, appropriate, and timely training

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
6.1.1 How do you include biblical/spiritual issues throughout your training process?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.1.2 What training do you provide for sending supporters (those who offer prayer, financial, logistical, emotional, communication, and re-entry support)?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.1.3 What training do you provide for goer-guests in cross-cultural sensitivity, personal preparation, logistics, on-site activities, finances, etc.?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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6.1.4 What training do you provide for host-receivers in logistics, field activities, leadership issues, risk management, cross-cultural/relational issues, etc.?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
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**6. STANDARD #6: Appropriate Training** -- An excellent short-term mission prepares and equips all participants for the mutually designed outreach, and is expressed by:

## 6.2 On-going training and equipping (pre-field, on-field, post-field)

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
6.2.1 When and how is pre-field training provided?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.2.2 When and how is on-field training provided?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.2.3 When and how is post-field training provided?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**6. STANDARD #6: Appropriate Training** -- An excellent short-term mission prepares and equips all participants for the mutually designed outreach, and is expressed by:

## 6.3 Qualified trainers

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
6.3.1 Who trains your goer-guests? Who trains your leader(s)?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.3.2 What training and materials are provided for your trainers?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
6.3.3 How are trainers selected and what criteria are used?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**7. STANDARD #7: Thorough Follow-up** -- An excellent short-term mission assures debriefing and appropriate follow-up for all participants, and is expressed by:

### 7.1 Comprehensive debriefing

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
7.1.1 How do you help goer-guests process their pre-field training experiences?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
7.1.2 How do you help goer-guests and host receivers process their experiences while on the field?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**7. STANDARD #7: Thorough Follow-up** -- An excellent short-term mission assures debriefing and appropriate follow-up for all participants, and is expressed by:

## 7.2 On-field re-entry preparation

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
7.2.1 What re-entry preparation is conducted for goer-guests prior to leaving the field?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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**7. STANDARD #7: Thorough Follow-up** -- An excellent short-term mission assures debriefing and appropriate follow-up for all participants, and is expressed by:

## 7.3 Post-field follow-up and evaluation

INDICATOR QUESTIONS	REVIEWEE RESPONSE	REVIEWER Rating
7.3.1 What post-field debriefing is done with goer-guests and host receivers?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
7.3.2 What post-field evaluation is done with goer-guests and host receivers?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
7.3.3 How do you use information gathered through post-field evaluations?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
7.3.4 How do you communicate evaluation results to all participants?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations
7.3.5 What on-going follow-up is done with all participants?		<input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations

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<p>7.3.6 Describe how you encourage ongoing commitment to Christ and his world among all participants.</p>		<p><input type="checkbox"/> exceeds expectations <input type="checkbox"/> meets general expectations <input type="checkbox"/> needs improvement <input type="checkbox"/> fails to meet expectations</p>
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